

JOB DESCRIPTION

TITLE: JUNIOR GARMENT TECHNOLOGIST

Job Role:

A Junior Garment Technologist is required to manage the technical & quality processes for clothing, accessories and other lifestyle products.

You will be part of a small technical team, reporting to the Quality Assurance & Compliance Officer, whilst working closely with design team, buying team, shipping team and the manufacturers. You will need to work with the relevant stakeholders to ensure products are produced to comply with EU/UK/customer safety legislation, are fit for purpose, fits to specifications, and adheres to customer and industry standards.

You will be required to ensure that the product safety and consistent quality performance is assured from the beginning to the end of the product cycle and exceeds our expectations. This is achieved by providing clear, accurate, concise feedback to the manufacturers on pre-production and production samples. You will also need to provide technical expertise and guidance to colleagues, customers and team members. You will need to keep updated on current & changing legislation, technical changes, customer requirements and industry standards.

Further training and development will be provided to the right candidate. This role will involve travel in the UK and may involve travel to China.

Key responsibilities:

- Administer Pre-shipment inspections, social compliance audits & related paperwork
- Monitor and record product status using the critical path within our product lead system
- Assist in evaluating packaging and Instruction Manuals to ensure accuracy for all data. Ensuring labelling and specs are correct
- Checking that production methods meet legislation guidelines.
- Inputting of data for product quality, safety and due diligence documentation.
- Analysing test & inspection documentation and certification with third parties.
- Requesting and processing of technical related data from buyers or suppliers.
- Quality Checking samples and bulk stock once arrived in the UK. Report findings to the buying team and other relevant stakeholders. Process improvements from findings.
- Direct liaison with buying teams, suppliers, other departments & service suppliers.
- Reviewing internal & external complaints & conducting compliance checks
- Proactively identifying and analysing potential problems and proposing commercially acceptable solutions.
- Other duties as required.
- Any other duties deemed necessary by the company for the successful completion of the role or for the benefit of the company

Person Specification:

- Excellent planning, organisational and time management abilities gained in a fast-moving commercial organisation
- Ability to react swiftly to changing requirements and pressure
- A demonstrable practical or technical background.
- PC literate with experience of working with Microsoft Office packages.
- Excellent written & verbal skills.
- A keen eye for attention to detail.
- Experience in retail or factory QC or admin.
- Knowledge of or experienced in:
 - EN71 Safety of Toys
 - REACH
 - Construction & manufacturing methods, garments, accessories and lifestyle products
- Experience of the risk assessment process
- Some knowledge or experience of product groups and how products are constructed
- Good lateral, analytical and problem-solving abilities
- Hands-on approach, preferably from a textile, accessories or product manufacturing environment.
- Experience & understanding of specifications, drawings and component level problem solving

Company Benefits:

- Competitive basic salary
- 25% shop discount
- 40% online discount
- Company sponsored healthcare scheme

About us:

Wilton Bradley are a well-established, family run, import and distribution company with a wealth of experience in sourcing goods from around the world, and in particular the Far East/mainland China. We are specialists in leisure goods and our various brand's cover surf/skate, water sports, wetsuits and dive gear, outdoor play and toys to name a few categories. We trade in the volume affordable end of the market but our brands are renowned for cutting edge design, quality and value for money. We have a highly talented in-house design and product development team who are continually creating exciting and innovative material; we see brand and product development combined with efficient, highly productive and precise operational activity as a key to future success. Our customers range from; independent retailers, wholesalers, buying groups and major chain stores, including a rapidly expanding network of international distributors.

For Further Information:

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