



## **JOB DESCRIPTION**

### **TITLE: NIGHT WAREHOUSE OPERATIVE - Permanent**

#### **Job Role:**

Wilton Bradley are a well-established, family run, import and distribution company with a wealth of experience in sourcing goods from around the world, and in particular the Far East and China. We are specialists in leisure goods and our various brands cover surf/skate, water sports, outdoor play and toys. We trade in the volume affordable end of the market, but our brands are renowned for cutting edge design, quality and value for money. We have a talented in-house design and development team who are continually creating exciting and innovative material; we see brand and product development as a key to future success. Our customers range from; independent retailers, wholesalers, buying groups and major chain stores and a rapidly expanding network of international distributors.

When you join our team, you will contribute to the effective running of the warehouse to ensure we provide an excellent service to our customers. This is a permanent position. Hours are 16:00-24:30 & 23:00-07:30, Monday to Friday & Sunday to Thursday.

We are a responsible employer and as such we are observing all recommended Government guidelines regarding social distancing, daily cleaning, provision of antibacterial hand wash, hand sanitisers, etc.

#### **Key responsibilities:**

- Loading & unloading both vehicles & containers
- Driving forklifts – either as a trainee or trained
- Correct operation of stock scanning equipment
- Complete daily maintenance logs
- Correct handling and storage to maintain a high level of quality control
- Help to maintain clean and tidy work areas
- Operate all equipment in a safe manner
- Ensure strict adherence to Health & Safety
- Any other duties deemed necessary by the company for the successful completion of the role or for the benefit of the company Inc.

#### **Person Specification:**

##### Skills/experience

- Experience of general Warehouse work
- Forklift experience & knowledge preferable
- Be physically fit as a considerable amount of lifting is required
- The ability to work effectively as part of a team
- Clean driving license (desirable but not essential)

##### Disposition

- Can do, positive attitude
- Able to take & give instructions
- A calm, level-headed approach
- Flexibility
- Versatility
- Good humoured

For more information, please contact James Chamberlain, Human Resource Manager:  
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